

**WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY (WMATA)
REQUEST FOR INFORMATION (RFI)**

Contractor's Questions / WMATA's Responses

No.	Contractor's Questions	WMATA's Responses
1.	Is the current process all paper based?	Yes
2.	Is so, how does the paper get stored? Is it loaded into a database or put into a file?	Answer sheets are sent to Contractor, hard copies are stored in locked storage at WMATA
3.	What is the estimated cost of the Bus Operator Assessment Tool effort?	Vendors should inform us of their cost structure for the automated system.
4.	Has the Department allocated funding for the Bus Operator Assessment Tool? If so, through which source (budget, CIP, state/federal grant etc).	Allocated funding will be determined if WMATA submits a formal RFP
5.	Which systems will the tool need to integrate with and which vendors provided these systems?	Vendor must be responsible to ensure availability of the assessment tool and security of the data. There will be no install on WMATA equipment within the WMATA Network
6.	Would it be possible to name the three greatest challenges the Department is having due to not having a web assessment?	<ul style="list-style-type: none"> - Ability to quickly identify qualified candidates to satisfactorily perform job duties of Bus Operator. - Need to benefit from technology versus paper and pencil exams. - Ability to use video scenarios as part of the testing process.
7.	Can the Department elaborate on any additional drivers behind this acquisition that may not be addressed in the RFI?	We are seeking a test that will more effectively assess core competencies and the skills sets needed as referenced in the Bus Operator Job Description.
8.	Who is the technical contact and/or project manager for the Bus Operator Assessment Tool?	To be determined if WMATA submits a formal RFP.
9.	Should the Department decide to proceed past the RFI process, has a time frame been established in which an RFP may be issued?	No, a time frame has not been established.
10.	As dealing with public sector, we understand that there is generally a process of board approval, has this process been completed?	Board approval is not required in this instance. (This is a Request for Information only).
11.	Have you had any external assistance preparing this RFI?	No

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12.	Does the Department anticipate any professional or consulting services may be needed to accomplish this effort (i.e. project planning/oversight, PM, QA, IV&V, staff augmentation, implementation services etc.)? If so, what type? When and through what procurement vehicle would these services be procured?	Additional support needs have not been established at this time.
13.	Whether companies from Outside USA can apply for this? (like, from India or Canada)	WMATA will be reviewing all responses including responses from outside of the USA.
14.	Whether we need to come over there for meetings?	WMATA reserves the right to hold meetings, conduct discussions and draft correspondence with one or more of the Respondents responding to this RFI to seek an improved understanding of the responses to the RFI.
15.	Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)	This is a Request for Information (RFI) only, <u>this is not a Request for Proposal (RFP).</u>
16.	Can we submit the proposals via email?	<p>Vendors must ensure that the Request for Information is mailed or delivered to the following address on or before March 7, 2018 @ 2pm EST (no email responses will be accepted).</p> <p>The response shall include the RFI number and the WMATA POC name on the front of the package. Extensions to this date cannot be granted.</p> <p>All the information is outlined in the posted Request for Information.</p>